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| <p>The Aitkin County Board of Commissioners met this 28th day of September, 2021 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Donald Niemi, Brian Napstad, County Administrator Jessica Seibert, and Administrative Assistant Brittany Searle.</p> <p>Motion made by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all voting yes to approve the September 28, 2021 agenda.</p> <p style="text-align: center;">AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD MEETING</p> <p>Attendance</p> <p>The Aitkin County Board of Commissioners met this 28th day of September 2021, at 9:05 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Brian Napstad, J. Mark Wedel, Don Niemi, and Laurie Westerlund. Others present included: Accounting Supervisor Carli Goble, Public Health Supervisor Erin Melz, Financial Services Supervisor Jessi Goble, Children’s Services Supervisor Jessi Schultz, Jennifer Eisenbart and Julie Herbst (VIA WebEx), County Administrator Jessica Seibert, Administrative Assistant Brittany Searle.</p> <p>Agenda</p> <p>Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members present voting yes to approve the September 28, 2021 Health & Human Services Board agenda as presented.</p> <p>Minutes</p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members present voting yes to approve the August 24, 2021 Health and Human Services Board minutes.</p> <p>Bills</p> <p>Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried all members present voting yes to approve the bills.</p> <p>Director Update</p> <p>Cynthia gave an update on the AMC Conference. The top 5 priority areas selected by the AMC HHS Policy Committee are: Mental Health, Family First, Modernization/Transformation, Data and Health Infrastructure, and Child Care. Although, we don’t know which issues specifically will rise to the top but we do know that the categories selected are appropriate and have many things within each to work out. As soon as the AMC HHS Policy Committee determines the specifics and finalizes the language that information will be shared.</p> <p>Our new HHS Administrative Assistant is Paula Arimborgo and will be joining our</p> | <p>Call to Order</p> <p>Approved Agenda</p> <p>Health & Human Services</p> |
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team on October 11.

We are in the process of finalizing our building, functions and operations tours to better outline plans for the HHS building remodel. We also have a front-line group touring Pine County this week so that we can gain some value-added information from those with boots on the ground. The next step is to solidify operations and functionality of space so that the architect can start working on design of the space.

COVID-19 Update: Vaccination Update

Aitkin County Remains in high transmission according to the CDC data tracker

Current positivity rate is 7.26%

Case Count for the last two weeks, 9/12/21-9/25/21=71 new cases

Booster Doses-as of 09/24

Recommended for:

65+ years of age and older

Live in LTC

50-64-year-old with underlying medical conditions

3rd Doses approved end of August

Moderately to severely immunocompromised people.

What's on the Horizon?

Full FDA approval for Moderna (currently Pfizer has full approval for ages 16+)

Booster approval for Moderna

Moderna vaccination for 12-18-year old

Pfizer vaccinations for children 5-11

Two additional studies happening now: 6 month-2 years of age and 2-5-year-old

J&J does, booster and child vaccination

Jessica Goble

Presented economic supports updates

Contract

Transportation of Children and Youth Contract with McGregor Schools

Motion by Commissioner Napstad seconded by Commissioner Niemi and carried all members present voting yes to approve the contract.

Committee Reports

The Board discussed: H&HS Advisory Committee, CHS Joint Powers Board, AEOA Committee, CARE Board, Children's Justice Initiative, NEMOJT Committee and Lakes & Pine.

The meeting was adjourned at 9:50 a.m.

Next Meeting – October 26, 2021

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| <p>There was no Citizens' Public Comment</p> <p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, to approve the September 14, 2021 board minutes as corrected, all members voting yes to approve the Consent Agenda as follows.</p> <p>A) Correspondence File September 14, 2021 to September 27, 2021; B) Approve September 14, 2021 County Board Minutes; C) Approve Electronic Funds Transfers \$843,166.54; D) Approve Commissioner Vouchers: General Fund \$147,272.76, Road & Bridge \$69,886.55, Health & Human Services \$3,345.89, State \$16,429.00, Trust \$5,166.16, Forest Development \$437.49, Capital Project \$53.06, Long Lake Conservation Center \$6,021.40, Parks \$9,571.28 for a total of \$263,883.52; E) Approve Auditor's Vouchers – R&B/I.T./Contegrity/Postage: General Fund \$6,482.50, Road & Bridge \$1,035,414.64, Capital Project \$2,685.00, for a total of \$1,044,582.14; F) Approve Auditor's Vouchers – Sales Use Tax & Diesel: General Fund \$538.53, Road & Bridge \$1,426.21, Forest Development \$9.65, Long Lake Conservation Center \$2.47, Parks \$408.30, for a total of \$2,385.16; G) Approve Auditor's Vouchers – HWY Dept Contract PYMT/LLCC Petty Cash: Road and Bridge \$16,965.58, Long Lake Conservation Center \$1,000, for a total of \$17,965.58; H) Approve Manual Warrants/Voids/Corrections – FSA Claims 2021-#39956314: General Fund \$459.21, for a total of \$459.21; I) Approve Manual Warrants/Voids/Corrections – MTG Reg & Deed Tax August 2021: General Fund \$0.01 State \$105,750.08, for a total of \$105,750.09; J) Approve Manual Warrants/Voids/Corrections – FSA Claims 2021 #39953384: General Fund \$144.32, for a total of \$144.32; K) Approve Manual Warrants/Voids/Corrections – Camping Refund and NSF Check: Trust \$6,900.00, Parks \$50.00, for a total of \$6,950.00; L) Approve Manual Warrants/Voids/Corrections – ELAN Pd 09/02/2021: General Fund \$-1,598.12, Reserves Fund \$890.23, Road & Bridge \$46.70, Health & Human Services \$452.24, Trust \$194.98, Long Lake Conservation Center \$13.97, for a total of \$0.00; M) Approve Manual Warrants/Voids/Corrections – Returned Check, Refer to Maker: Tax and Penalties \$1,468.00, for a total of \$1,468.00; N) Adopt Resolution: MSA Professional Services Grant; O) Adopt Resolution: K9 Donation; P) Adopt Resolution: Search & Rescue Donation; Q) Adopt Resolution: STS Donation; R) Adopt Resolution: Accept Private Donation; S) Adopt Resolution: Final Contract Payment- Contract No. 20213; T) Adopt Resolution: Community Corrections Agreement</p> <p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: MSA Professional Services Grant.</p> <p>WHEREAS, Aitkin County Land Department maintains the wayside rest area which is located on the Mississippi River at 19844 – State Highway 200, Jacobson, MN</p> <p>WHEREAS, the Mississippi River is eroding the bank and threatens rapid loss of the wayside rest-area</p> <p>WHEREAS, MSA Professional Services, Inc. of Duluth, MN proports to have the engineering and grant writing capacity to design a solution to the erosion and site</p> | <p>Citizens' Public Comment</p> <p>Consent Agenda</p> <p>Resolution #20210928-115 MSA Professional Services Grant</p> |
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amenities

WHEREAS, MSA desires to seek grants on behalf of Aitkin County to construct such improvements as:

1. Stabilize the Mississippi shoreline,
2. Improve access road surfacing and potential parking improvements,
3. Conduct minor landscaping,
4. Construct a turn off lane off TH 200, and
5. Update vault toilet(s)

WHEREAS, MSA has stated that there are no financial obligations to the County

THEREFORE, BE IT RESOLVED, That the Board of Commissioners grants permission for MSA to apply for grants on behalf of Aitkin County, and

BE IT FURTHER RESOLVED, If grants are awarded, Aitkin County may enter into an agreement with MSA to accept the grant award(s) for the above referenced restoration project. Aitkin county will comply with all applicable laws, environmental requirements, and regulations as stated in the grant agreement(s).

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: K9 Donation.

**Resolution
#20210928-116
K9 Donation**

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

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| Keith and Dawn Kellen | \$10,000.00 |
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WHEREAS, the terms or conditions of the donations, if any, are as follows:

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| Keith and Dawn Kellen | Aitkin County Sheriff’s Office K9 Program |
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WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Search & Rescue Donation.

**Resolution
#20210928-117
Search & Rescue
Donation**

WHEREAS, Aitkin County is generally authorized to accept donations of real and

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| <p>2. That the Director, Kameron Genz, or his or her successor, is designated the Authorized Representative for the Community Corrections Office. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County’s connection to the systems and tools offered by the State.</p> <p>3. That Commissioner Wedel-, the Chair of the County of Aitkin, and Administrator Seibert, the County Board Clerk, are authorized to sign the State of Minnesota Joint powers Agreements.</p> | |
| <p>Ann Schwartz – Habitat for Humanity Director presented Aitkin County Habitat for Humanity Update.</p> | <p>Habitat for Humanity Update</p> |
| <p>Kristen Houle, from CliftonLarsonAllen LLP, Kathleen Ryan--Chief Finance Officer, Kirk Peysar--County Auditor, presented the 2020 Audit Review.</p> | <p>2020 Audit Review</p> |
| <p>Dave McMillan—LLCC Manager, Rich Courtemanche—Land Commissioner presented the Long Lake Conservation Center Report</p> | <p>LLCC Report</p> |
| <p>Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members present voted to approve Set Land Auction December 3, 2021.</p> | <p>Resolution #20210928-122 Set Land Auction</p> |
| <p>WHEREAS, the classification of the following county owned and tax-forfeited lands to be offered for sale has been made by the County Board in accordance with Minnesota Statutes 282, and</p> | <p>December 3, 2021</p> |
| <p>WHEREAS, public hearings were held on March 13, 2018, April 28, 2020, and on April 13, 2021 at 10:00am in Aitkin County regarding the classification of the attached lands and classified them as Non-Conservation, and</p> | |
| <p>WHEREAS, the County Board has made appraisals of the lands classified as non-conservation and of the timber and timber products thereon, and has made appraisal of timber and buildings on such lands as have not been classified, and a list of such lands and timber, timber only and of buildings so appraised has been filed with the County Auditor for the purpose of offering lands, timber and buildings, so listed, for sale at not less than the appraised value of the land, timber, and buildings combined, with said appraisals of each property following, and</p> | |
| <p>WHEREAS, the County Board is by law designated with authority to provide for the sale of such lands on terms:</p> | |
| <p>NOW, THEREFORE BE IT RESOLVED, that such parcels shall be sold on the following terms, to wit: That on sales amounting to \$5,000.00 or less per parcel, the purchase price</p> | |

shall be paid in full at the time of purchase. On sales amounting to more than \$5,000.00 per parcel, the purchaser shall pay a minimum of \$5,000.00 down or 25% of the purchase price (whichever is greater). Any remaining balance must be paid within 60 days. No timber shall be cut, removed, or damaged until the entire purchase price for the parcel is paid in full.

The land and improvements are being sold AS IS and the County makes no warranties as to the condition of any buildings, wells, septic systems, soils, roads, or any other thing on the tract. The tract is being sold with the understanding that the buyer and seller agree to waive disclosures required under Minnesota Statutes Chapters 513.52 to 513.60, and 103L.235 and any associated liabilities. No representation is made as to access, the condition of any structure, its fixtures or contents, or the suitability for any particular use.

Provided that in case any parcel of land bearing standing timber, buildings or timber products is sold at public auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land, buildings, and timber in proportion to the respective appraised value. Upon payment in full, the purchaser of tax forfeited land at such sale shall be entitled to immediate possession, subject to the provision of any existing lease made on behalf of the State, and

BE IT FURTHER RESOLVED, that notice of such sale of lands, timber and buildings be given by publication in the official newspaper of the County as provided by law; that the County Auditor of Aitkin County offer such parcels of land for sale in the order in which they appear in said NOTICE OF SALE, and that such sale shall commence at 1:00 P.M. on Friday, the 3th day of December 2021 and continue until all parcels classified as non-conservation and timber only, buildings on parcels not classified, are offered to the highest bidder for sale. This sale will be held at the Government Center Board Room, Third (3rd) Floor, – 307 2nd Street NW, Aitkin, MN 56431

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 284.28, there will be added to the sale price of any tax-forfeited lands sold, an amount equal to three percent (3%) of the total sale price. Said additional amount to be deposited in the State Treasury and credited to the State Real Estate Assurance Fund, and

BE IT FURTHER RESOLVED, that the Land Commissioner may withdraw any description on the list, later subject to the approval of the County Board, when it may appear to be in the public interest to do so, and

BE IT FURTHER RESOLVED, Minnesota Statutes 282.014, imposes a \$25.00 fee upon purchasers of tax forfeited land for issuance of a State Deed.

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 282.01, Subdivision 6, all State Tax Deeds must be recorded with the County Recorder prior to issuing the Deed to the purchaser, therefore a recording fee for each State Deed issued must be paid to the Aitkin County Recorder by the purchaser when tax-forfeited land is paid for in full, as required in MS 357.18,

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 287.22, all State Tax Deeds are subject to State Deed Tax which must be paid by the purchaser.

BE IT FURTHER RESOLVED, Aitkin County is not responsible for location of or

determining property lines or boundaries.

BE IT FURTHER RESOLVED, that all lands sold hereunder are sold subject to the Zoning Ordinance adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, any recreational easements, and subject to all flowage rights, and

BE IT FURTHER RESOLVED, that except in the case of Deeds issued for platted property and Deeds issued to correct errors in either legal description or grantees, the Deeds issued for these parcels will contain a restrictive covenant which will prohibit enrollment of the land in a State Funded program providing compensation of marginal land or wetlands.

BE IT FURTHER RESOLVED, that properties not sold at the auction will be available for the appraised price set by the county board on a first come first serve basis at the Aitkin County Land Department office at 502 Minnesota Ave N. Aitkin, MN during regular business hours until 4:30pm on March 4, 2022. At that time the properties will be withdrawn from available listing except for the following parcels which would be offered until sold or removed from sale by the County Land Commissioner later subject to the approval of the County Board: Parcel 3 (16-0-017600), Parcel 4 (20-0-016300), Parcel 5 (21-0-009400), Parcel 7 (25-0-057901), and Parcel 13 (57-1-048600).

Aitkin County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment and the provision of services. Prospective bidders who require special accommodations to participate in this sale should inform the Land Department as soon as possible and more than three working days before the sale. You may write to Aitkin County Land Department at 502 Minnesota Ave N. Aitkin, MN 56431 or call 218-927-7364. Pre-registration prior to the sale is encouraged. Registration is required in order to receive a bidding number.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Economic Development Child Care Grant;

**Resolution
#20210928-123
Economic
Development
Child Care Grant**

WHEREAS, The Department of Employment and Economic Development (DEED), through its Economic Development Division, is seeking proposals from qualified responders to receive grants to be used to implement solutions to reduce the child care shortage in the state including but not limited to funding for child care business start-ups or expansion, training, facility modifications, direct subsidies or incentives to retain employees, or improvements required for licensing, and assistance with licensing and other regulatory requirements AND

WHEREAS, The Aitkin County Economic Development Coordinator plans to submit an application requesting a grant amount of \$300,000.

NOW, THEREFORE, BE IT RESOLVED, that Aitkin County approves submission of its application for funding from The Department of Employment and Economic Development (DEED).

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| <p>BE IT FURTHER RESOLVED, the County certifies authorization to Jessica Seibert, County Administrator, to accept this grant if awarded and execute the Agreement and all documents pertaining to this grant.</p> | |
| <p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members present voted to approve Aitkin County Business Development and Recreation Grants.</p> | <p>Aitkin County Business Development and Recreation Grants</p> |
| <p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members present voted to approve a Public Hearing to consider a Zoning Ordinance Classification Change on October 26, 2021 at 11:00 a.m. in the County Board Room.</p> | <p>Public Hearing-Zoning Ordinance Change</p> |
| <p>Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members present voted to approve Ratify Teamsters Licensed Essential Unit Agreement</p> | <p>Teamsters Licensed Essential Unit Agreement</p> |
| <p>Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members present voted to approve Personnel Committee Recommendations (VCET Deputy and Admin Assistant)</p> | <p>Personnel Committee Recommendations</p> |
| <p>Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members present voted to approve Full-Time Office Floater Position/Recorder's Office</p> | <p>FT Floater Position</p> |
| <p>Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – 2022 Preliminary Levy; BE IT RESOLVED, that the preliminary Aitkin County tax levy for payable 2022 be set at \$16,033,606.</p> | <p>Resolution #20210928-124 2022 Preliminary Levy</p> |
| <p>Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members present voted to set the 2022 Budget Hearing Date to be held on December 14, 2021 at 6:05 p.m. in the County Board room and change the regularly scheduled board meeting from December 28, 2021 to December 21, 2021.</p> | <p>2022 Budget Hearing Date</p> |
| <p>Jessica Seibert, County Administrator updated the Board on the following:</p> <ul style="list-style-type: none"> • AMC-General Government Conference • Staff 1:1's • Emergency Management-Hazard Mitigation • Economic Development Meeting • AFSME Negotiations • Courthouse Steps beginning today | <p>Administrator Updates</p> |

AITKIN COUNTY BOARD

September 28, 2021

The Board discussed: Association of MN Counties: (General Government, Public Safety, and Transportation Policy), Arrowhead Regional Development Commission, Development Achievement Center, Economic Development, HRA, Joint Powers Natural Resource Board, Lake and Pines, MN Rural Caucus, Ordinance Committee, Rum River 1W1P Policy Committee

Board Discussion

Motion by Commissioner Napstad seconded by Commissioner Niemi and carried, all members voting yes to close the meeting at 1:38 p.m. under MN Statute 13D.03 for Labor Negotiations Strategy.

**Closed Meeting
MN Statute 13D.03**

Motion by Commissioner Westerlund seconded by Commissioner Niemi and carried, all members voting yes to reopen the meeting at 1:59 p.m.

Reopen Meeting

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 2:00 p.m. until Tuesday, October 12, 2021 at the Aitkin County Government Center.

Adjourn

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator